

Violations Report - Detailed

Provider	Visit Date	Major Violations	Violation		
			Category <i>Rule and Observation</i>	Date to be Corrected	Corrected Date <i>Compliance Statement</i>

Collins Educational Center & Tutoring Inc
493 Dr Martin Luther King Jr Ave
Memphis, TN 38126
901.526.2822

11/29/2012

No

Records

12/09/2012

11/29/2012

Observation: PE observed that new staff did not have a physical on file. (Corrected on spot by PE Polk

To ensure compliance, the owner/director shall ensure that all staff members have physical on file within 10 days of employment or starting work.

01/30/2013

No

Health And Safety

02/09/2013

02/07/2013

Report Criteria:

District: All
 Reg Individual: All
 Reg Agency: Licensed

Supervisor: All
 County: All
 Violations From: 3/1/12 to 4/15/14

Provider : Collins Educational Center & Tutoring Inc
 Zips: All

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Observation: Agency had no staff present onsite with trained in First Aid/CPR.

To ensure the safety and protection of children at all times and during emergencies at least one staff member who has current certification in First Aid and Cardiopulmonary Resuscitation (CPR) in Infant/Pediatric CPR must be present on duty at all times.

No Staff 02/09/2013 02/07/2013

Observation: New Hire Caregiver Shadericka Norfleet was alone and providing care as a lead caregiver of the a group with no verification of education in staff file.

To ensure the safety and protection of the children; each group shall have at least one caregiver present who has a high school diploma or equivalent education credential as required by licensing rules.

04/24/2013 No Records 05/04/2013 06/18/2013

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Reg Agency: Licensed	Violations From: 3/1/12 to 4/15/14	

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Observation: PE observed the agency attendance log in violation of 19 children signed into the agency but only 17 present onsite. PE also observed several children had parent signatures with no times to document arrival and departure.

To ensure the safety, protection and tracking of each child; a parent or other authorized individual must sign the child in and out of the agency at their time of arrival and departure.

05/06/2013

No

Records

05/16/2013

06/18/2013

Observation: PE found the attendance logs in violation with 16 children signed in and 13 children present onsite and two parents had signed the attendance log for every day of the entire week of May 6-May 10 on May 6 2013, leaving all in and out times blank.

To ensure the safety and proper tracking of all children; parents or authorized individuals should sign the children in and out of the agency upon arrival and at departure.

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	05/13/2013	No	Administration <i>Observation: Three references listed on application but have no documentation of verification.</i>	05/23/2013	06/18/2013 <i>To ensure the safety and protection of all children; all individuals must submit three references from non-related individuals. These records must be verified and documentation must be maintained in staff file.</i>
		No	Records <i>Observation: One parent signed the child into the agency on both May 9 and May 10 but did not sign the child out on either days.</i>	05/23/2013	06/18/2013 <i>To ensure that safety and protection of the children; all children must be signed in and out of the child care center by authorized individual at arrival and departure.</i>
		No	Staff	05/23/2013	06/18/2013

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Observation: File does not have verification of SID training conducted prior to assuming duties in the infant/toddler class.

To ensure the safety and protection of all infants while napping; staff must be trained in sudden infant death syndrome prior to assuming duties in the infant class. This documentation must be in staff files at all time and readily available for DHS review.

05/23/2013

No

Equipment For Children

06/02/2013

06/24/2013

*Violation & Rule: **No Put-On-Notice issued; violation corrected.*

To ensure the safety and protection of all children from germs; a top and bottom coverlet must be provided to each child.

Some children have no covers at all while some children are asleep with two covers.

No

Food

06/02/2013

06/24/2013

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			<p><i>Violation & Rule: *No Put-On-Notice issued; violation corrected immediately. POCA issued.</i></p> <p><i>Leftover food was present in the kitchen with no covering or protection from contamination.</i></p>		<p><i>To ensure the safety and protection of all children; all food should be covered at all time to prevent contamination during storage, preparation, transportation and serving.</i></p>
		No	Records	06/02/2013	06/24/2013
			<p><i>Violation & Rule: *No Put On Notice issued; violation corrected.</i></p> <p><i>One parent signed a child in with time only and no signature.</i></p>		<p><i>To ensure the safety and well-being of all children; parent must sign children in and out of the agency daily.</i></p>
	06/05/2013	No	Administration	06/15/2013	06/24/2013
			<p><i>Violation observed: No documentation of reference verification available for new hires Tenesha Starks and Natisha Gaither.</i></p>		<p><i>To ensure the safety and protection of all children from the risk of harm and danger; all new hires must submit three non-related references for verification. Documentation of this verification should be onsite and readily available at DHS request.</i></p>
		No	Staff	06/15/2013	06/24/2013

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			<i>Violation observed: No verification of high school education available as Lisa Hemingway is the only caregiver in the infant/toddler area.</i>		<i>To ensure the safety and protection of children from risk, harm or immediate danger; all class groups should have a caregiver with verification of high school education or its equivalent available onsite upon DHS request.</i>
	08/01/2013	No	Administration	08/11/2013	08/14/2013
			<i>PE was not able to review the file of the new hire. The staff files were locked up and the director was not present. There was no one at the agency with access to employee files.</i>		<i>To ensure the health, safety, and protection of staff, all new hires must have all required documentation in their file. The files must be available upon request by the Department.</i>
		No	Equipment For Children	08/11/2013	08/13/2013
			<i>PE observed that some of the children were sleeping on cots that were not covered and some of the children did not have a second cover available for them to cover up with.</i>		<i>To ensure the health and safety of the children, all children shall have two covers available at the agency at all times to use during nap time.</i>
	10/03/2013	No	Transportation	10/13/2013	10/08/2013

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PE was not able to review transportation logs as they were not available.

To ensure the safety of the children, passenger logs must always be used to track children when transporting.

RI/County: Fifer, Nicole/SHELBY
Reg Individual: Fifer, Nicole
Supervisor: WALKER, BENNIE
District: District 08 Office: Memphis
State Wide: